

Checklist for [Request For Issuance Of Certificate For Start Of Production]

S.No.	Checklist	Input Type	Mandatory
1.	Map Approval Letter	Upload Button	Yes
2.	Map Approval Date	Select Date Option	Yes
3.	Completion/ Occupancy Certificate	Upload Button If Map Approved date is on or after 28/11/2022	No
4.	Meter Ceiling	Upload Button	Yes
5.	Electricity Bill	Upload Button	Yes
6.	Sales Tax Assessment Order / GST Return	Upload Button	Yes
7.	Sale Bills (Atleast 5 Bills)	Upload Button	Yes
8.	Purchase Bills (Atleast 5 Bills)	Upload Button	Yes
9.	MSME Permanent Registration Certificate/ Memorandum Part 2	Upload Button	Yes
10.	Applied through Lease deed Bank guarantee	Menu Option 1. Yes 2. No	No
	GMDIC Letter / Bank Releasing Letter	Upload Button If Yes	Yes
	None	If No	No
11.	Acknowledgement of Terms and Condition	Check box	Yes
12.	Other Relevant Document (Factory Act Registration or Affidavit)	Affidavit On ₹100 Notarized Stamp	Yes

Fees:

Processing Fees: Not Applicable